



ST. ALOYSIUS SR. SEC SCHOOL, POLIPATHAR



DUTY LIST : 2016-17

S.NO	PROGRAM	INCHARGE / ASSISTED BY	SIGNATURE
1	INVESTITURE CEREMONY	Mrs. SOMA GEORGE	
		Mrs. JESSY ANIL	
2	ANNUAL ATHLETIC MEET	Mrs. JESSY ANIL	
		Mr. Y.K. GAUTAM	
		Mrs. RANJANA SINGH	
		HOUSE MISTRESS	
3	EXHIBITION	Mrs. REENA SARKAR	
		DEANS	
4	ANNUAL FETE	Mr. DENIS PATRICK	
		Mr. Y.K. GAUTAM	
5	ENGLISH LITERARY ACTIVITY	Mrs. JESSY ANIL	
		ENGLISH DEPARTMENT	
6	PARENT INTERACTION	Mrs. LATHA PILLAI	
	PROGRAMME	Mrs. SHAILJA SHARMA	
7	PATRIOTIC SONG COMP	Mrs. PRAGYA BHATT & Mrs. EKTA RANA	
8	INDEPENDENCE DAY	GREEN & BLUE HOUSE INCHARGES	
		GREEN - Ms. ARCHANA BERNARD	
		Ms. SHEPHALI KHALKO	
		BLUE - Ms. EMMA GRACE	
		Mrs. AKANSHA RAJ	
9	TEACHER'S DAY	Mrs. LATHA PILLAI	
		Mrs. MEENAKSHI SHAJI	
		Mrs. ANUGRAH GEORGE	
		MS. NEELAM CHOUBEY	

10	HINDI LITERARY ACT	Ms. ARCHANA BERNARD	
		HINDI DEPARTMENT	
11	CHILDRENS DAY CELEBRATION	PRIMARY - Mrs. SMITHA NAIR	
		MIDDLE - Ms. EMMA GRACE	
		HIGH & Hr. SEC - Mrs. NIDHI NARANG	
12	PICNIC & TOURS	Mr. FRANCIS PETER	
		Mr. Y.K. GAUTAM	
13	HOUSE MISTRESS :		
	YELLOW HOUSE	Ms. RENY PANICKER	
		Mrs. KAVITA GUPTA	
	RED HOUSE	Mrs. SHILPA SHRIVASTAVA	
		Mrs. SOMA GEORGE	
	GREEN HOUSE	Ms. ARCHANA BERNARD	
		Ms. SHEPHALI KHALKO	
	BLUE HOUSE	Ms. EMMA GRACE	
		Mrs. AKANSHA RAJ	
14	REPUBLIC DAY	HOUSE INCHARGES -	
		YELLOW - MS. RENY PANICKER	
		Mrs. KAVITA GUPTA	
		RED - Mrs. SHILPA SHRIVASTAVA	
		Mrs. SOMA GEORGE	
15	FAREWELL	Mrs. NIDHI NARANG	
		Sr. MERLIT	
16	RANGOLI	Mrs. PREETI SHARMA	
		Mrs. EKTA RANA	
17	QUIZ COMP		
	PRIMARY	Mrs. SMITHA NAIR	
	MIDDLE	Ms. EMMA GRACE	
	HIGH	Mrs. NIDHI NARANG	
18	ANNUAL DAY	Mrs. MARGARET PETER	
19	CHRISTMAS	Mrs. RAKHI MARIA	

20	DEPARTMENTAL HEADS		
	ENGLISH	Mrs. JESSY ANIL	
	HINDI	Ms. ARCHANA BERNARD	
	MATHS	Mr. RAVIKANT GAUNIYAL	
	SCIENCE	Mrs. SOMA GEORGE	
	SOCIAL SCIENCE & COMMERCE	Mrs. LATHA PILLAI	
	COMPUTER	Mr. DENIS PATRICK	
	G.K	Ms. RENY PANICKER	
	M.SC	Mrs. RAKHI MARIA	
	CATECHISM	Mrs. MARGARET PETER	
21	SECTION INCHARGES :		
	K.G	Mrs. ARTI FRANK	
	PRIMARY	Mrs. SMITHA NAIR	
	MIDDLE	Ms. EMMA GRACE	
	HIGH & HIGH SEC	Mrs. NIDHI NARANG	
22	EXAMINATION	Fr. ZIBI SEBASTIAN	
		Mr. DENIS PATRICK	
		SECTION INCHARGES	
23	EXECUTION OF EXAMINATION	Mr. FRANCIS PETER	
		Mrs. SHERLY TOMICHAN	
		Mrs. PRAGYA BHATT	
		Mr. DAVID SINGH	
		Mr. ISHAANT JOJAF	
24	WORKS OF CHARITY	Mrs. SEEMA TOMY	
		Sr. TISSA	
		Mr. SANDEEP PANARIA	
		Mrs. SOFIA ALOYSIUS	
25	ASSEMBLY	KG - Mrs. PRIYA D /Mrs. NEELA Y	
		PRIMARY - Ms. SONALI G/Mrs. JOYICE D	
		MAIN - Mrs. SOMA G /Mrs. DEEPALI D	
26	DISCIPLINE	PRINCIPAL	
		Mrs. SEEMA TOMY	
		Mr. Y.K. GAUTAM	
		Mrs. RANJANA SINGH	

		SECTION INCHARGES	
27	OLYMPIADS	Mrs. PRAGYA BHATT	
28	FIRST AID	Mrs. SHERLY TOMICHAN	
		Mr. VIJAY SOLOMAN	
29	MAGAZINE	Mrs. JESSY ANIL	
		Ms. ARCHANA BERNARD	
		Mrs. SHILPA SHRIVASTAVA	
		Sr. MERLIT	
		Mr. FRANCIS PETER	
30	SATURDAY ACTIVITY	Ms. SONALI G / Mrs. NISHA P	
		Mrs. SHERLY TOMICHAN	
31	LITURGY FOR 1ST FRIDAY	Sr. TISSA	
		Ms. DESIREE GAMBLE	
32	BAND	Mr. DENIS PATRICK	
		Mr. RAMAN PILLAI	
		Ms. ANKITA SHRIVASTAVA	
33	SCHOOL CANTEEN	PRINCIPAL	
		Mr. SACHIN DAWSON	
34	CLUB INCHARGES :		
	CO-ORDINATOR	Mrs. SEEMA TOMY	
	LIBRARY	Mrs. PRAGYA BHATT	
	SCIENCE	Mrs. NISHA MANOJ	
	ICT	Mr. DENIS PATRICK	
	INTEGRITY	Ms. RENY PANICKER	
	ECO	Mrs. SHAILJA SHARMA	
	NSS	Mr. YOGESH SHARMA	
	MATHS	Mr. RAVIKANT GAUNIYAL	
	RED CROSS	Mr. SANDEEP	
	SCOUT & GUIDE	Mrs. RANJANA SINGH	
	GARDENING	Mrs. NISHA THOMAS	
	HEALTH & WELLNESS	Mrs. SHILPA SHRIVASTAVA	
	MUSIC	Mr. RAMAN PILLAI	
	DANCE	Mrs. MEENAKSHI SHAJI	

35	ADOLESCENCE EDUCATION	Mrs. NISHA THOMAS	
		Sr. MERLIT	
36	STAFF & STAFF ROOM	Mrs. LATHA PILLAI	
37	STUDENTS COUNCIL	Mrs. SOMA GEORGE	
		Mrs. NIDHI NARANG	
		Mrs. JESSY ANIL	
		Sr. MERLIT	
38	FEAST OF ST. ALOYSIUS	ASSEMBLY INCHARGES	
39	CHRONICLES	Mrs. SYLVIA ANTHONY	
40	FLOOR DUTIES	G. FLOOR - Mrs. SOFIA A + Mr. DANIEL +Mrs. LATA M	
		F. FLOOR - Mrs. JESSY ANIL+ Mr. VIJAY S + Mrs. PREMA	
		S. FLOOR - Mrs. RUNA P + Mr. SUDHEESH + Mrs. DEEP MALA	
		T. FLOOR - Mrs. DEEPALI D + Mr. RINKU S + DAVID A	
41	SUBSTITUTION	Mrs. SEEMA TOMY	
		Mrs. SHERLY TOMICHAN	
		Mr. DAVID SINGH	
		Mr. ISHAANT JOJAF	
42	CCE CO-ORDINATOR	Mrs. JESSY ANIL	
		Mrs. SEEMA TOMY	
43	CYCLE STAND	Mr. DAVID ALOYSIUS	
		Mr. SUDHEESH BHONIYA	
44	LOST PROPERTY	Mr. DAVID SINGH	
		Mrs. LATA MOGRE	
		Mrs. PREMA PARWAR	
45	ELECTRICAL	Mr. SANJAY DHANAK	
		ISHANT JOJAF	
46	PLUMBING	Mr. VIJAY SOLOMAN	

		Mr. SANJAY DHANAK	
47	GARDENER	Mr. LAXMAN SINGH DHURVE	
48	FURNITURES	Mr. DAVID ALOYSIUS	
49	COMP./LANG. LAB + SMART CL	ISHANT JOJAF	
50	CHEM./PHY./BIO. (LAB)	Mr. DAVID SINGH	
51	HOUSEKEEPING IN-CHARGE	Mr. VIJAY SOLOMAN	

(Principal)

